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| **人工智慧暨資料科學研究中心**  **教師評審委員會設置辦法**  Regulations for Establishment of the Faculty Review Committee of the Center for Artificial Intelligence and Data Science |

制定部門：人工智慧暨資料科學研究中心

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明志科技大學

Ming Chi University of Technology

人工智慧暨資料科學研究中心教師評審委員會設置辦法

Regulations for Establishment of the Faculty Review Committee of the Center for Artificial Intelligence and Data Science

111.02.21 人工智慧暨資料科學研究中心事務委員會 制訂

Established by the Center Affairs Committee of the Center for Artificial Intelligence and Data Science on 2022.02.21

第一條 辦法依據

依據本校組織規程第二十四條及本中心設置辦法第四條之規定，設置「人工智慧暨資料科學研究中心教師評審委員會」（以下簡稱本會），並訂定「人工智慧暨資料科學研究中心教師評審委員會設置辦法」（以下簡稱本辦法）。

Article 1 Legal Basis

In accordance with Article 24 of the University Organization Regulations and Article 4 of the Regulations for Establishment of the Center for Artificial Intelligence and Data Science, the Faculty Review Committee of the Center for Artificial Intelligence and Data Science (hereinafter referred to as "the Committee") is hereby established the Regulations for Establishment of the Faculty Review Committee of the Center for Artificial Intelligence and Data Science (hereinafter referred to as "the Regulations") are enacted.

第二條 會議職掌

本會之職掌為評審本中心專、兼任教師：

一、有關教師聘任、停聘、解聘、不續聘、延長服務、升等等事項。

二、有關教師之教學、研究發明、專門著作、服務貢獻等事項。

三、有關教師參加國內、外進修等事項。

四、教師適任性評核相關事項。

五、其他依法應評審事項。

Article 2 Responsibilities of the Committee

The Committee shall be responsible for reviewing and evaluating the following matters related to full-time and part-time faculty members of the Center:

1. Faculty appointments, suspension, dismissal, non-renewal, extension of service, promotion, and related matters.
2. Faculty activities in teaching, research and innovation, academic publications, and service contributions.
3. Faculty applications for further studies or professional development, domestically or abroad.
4. Evaluation of faculty suitability and fitness for academic duties.
5. Other matters requiring review in accordance with applicable laws and regulations.

第三條 委員組成

本會置委員九至十五人，中心主任、副主任、學位學程主任為當然委員，選任委員自中心教師之專任副教授以上教師推選，但教授級之委員應達委員總數三分之二以上。

本會因具資格之委員不足，應由中心主任推薦符合資格之委員，循行政程序簽請校長核可後經推選而充任之。所推薦之人數應多於該資格不足額之數。

Article 3 Composition of the Committee

The Committee shall consist of nine to fifteen members. The director, deputy director, and program chair of the Center shall serve as ex officio members. The remaining members shall be elected from among full-time faculty members at the rank of Associate Professor or above within the Center. Among all committee members, those holding the rank of Professor must constitute at least two-thirds of the total membership.

If there is an insufficient number of qualified faculty members to meet the required composition, the Director of the Center shall recommend eligible individuals. These nominees shall be approved through administrative procedures and by the president of the university before being considered for election. The number of recommended candidates shall exceed the shortfall in required qualifications.

第四條 委員任期

本會委員任期一年，連選得連任。

Article 4 Term of Office

The term of office for Committee members shall be one year, and members may be reappointed.

第五條 主任委員

本會置主任委員一人，由中心主任兼任之，並於開會時擔任主席。主任委員因故不能出席時，由委員互推一人擔任代理主席。

Article 5 Committee Chair

The Committee shall have one chair, who shall concurrently be the director of the Center and shall preside over meetings. If the chair is unable to attend a meeting, a substitute chairperson shall be elected from among the members to serve as acting chair.

第六條 會議召開

本會以中心主任為召集人，其召開方式如下：

一、開會時應有全體委員三分之二以上出席。議決事項應有出席委員二分之一以上之同意始得通過，但審議教師聘任、升等及依教師法審議教師解聘、停聘、不續聘或資遣等事項時，須經出席委員三分之二以上之同意始得通過。

二、開會時，得視需要邀請有關單位及人員列席報告或說明。

三、本會委員應親自出席，不得委託他人代表出席。

Article 6 Convening of Meetings

The director of the Center shall serve as the convener of the Committee. Meetings shall be conducted as follows:

1. A meeting shall be held only when at least two-thirds of all members are present. Resolutions shall be passed with the approval of more than half of the attending members. However, for matters related to faculty appointments, promotions, and decisions on dismissal, suspension, non-renewal, or termination in accordance with the Teachers' Act, a resolution must be approved by at least two-thirds of the attending members.
2. Relevant units or personnel may be invited to attend the meeting to provide reports or explanations as needed.
3. Committee members must attend meetings in person and may not delegate attendance to others.

第七條 會議迴避

本會委員在審查或討論與其本人、配偶及三親等血親、姻親提會評審事項時應自行迴避，並不計入出席及決議人數。未自行迴避者，主席應命其迴避。

Article 7 Recusal from Meetings

Committee members shall recuse themselves from the review or discussion of any matters involving themselves, their spouses, or relatives within the third degree of kinship or by marriage. Such members shall not be counted toward the quorum or voting results. If a member fails to voluntarily recuse themselves, the chair shall instruct them to do so.

第八條 申覆

本會有不利於教師之決定，應於決議後三十日內，以書面通知該教師，並告知不服決定時之救濟管道及程序。

提案申請人對本會之決議如有異議，得依本校「教師評審委員會設置辦法」中第八條申覆規定，向本校相關委員會提出申覆。

Article 8 Appeal

If the Committee reaches a decision unfavorable to a faculty member, the faculty member shall be notified in writing within thirty days of the resolution. The notification shall also include information on available channels and procedures for appeal.

If an applicant disagrees with the decision made by the Committee, they may file an appeal in accordance with Article 8 of the University’s Regulations for the Establishment of Faculty Review Committees, and submit it to the appropriate university committee.

第九條 實施與修訂

本辦法經中心事務委員會議通過，陳校長核定後公布實施，修訂時亦同。

Article 9 Implementation and Amendment

The Regulations shall be implemented upon approval by the Center Affairs Committee and ratification by the president of the university. The same procedure shall apply to any amendments.